

**DELHI TECHNOLOGICAL UNIVERSITY**  
(FORMERLY DELHI COLLEGE OF ENGINEERING)  
SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

File No. DTU/IQAC/2018/18-Vol.3/ 2122

Date: 04.03.2025

To,  
The Director,  
Equal Opportunity Cell  
Delhi Technological University

**Subject: SOP Revision**

Dear Sir,

Kindly refer to the implementation of ISO 9001:2015 at DTU. The SOP of Equal Opportunity Cell as received earlier at IQAC is attached herewith.

It is requested to kindly review and revise the said SOP in line with the ISO 9001:2015 standard latest by 13-03-2025. A copy of the existing SOPs of different departments of DTU may be downloaded from the following link for ready reference:

<https://iqac.dtu.ac.in/pdf/sop.php>

*Neeta*  
4/3/25  
(Prof. Neeta Pandey)  
Director, IQAC

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Date: 04.03.2025

Copy to:

1. PA to VC for kind information to Hon'ble Vice Chancellor.
2. PA to Registrar for kind information to Registrar.
3. Guard file

*Yashdeep Singh*  
(Dr. Yashdeep Singh)  
Dy. Coordinator, IQAC

## SOPs in R/O Equal Opportunity Cell, DTU

### Introduction:

The Equal Opportunity cell of DTU is set up in the year 2018 with the aim to assist and counsel the students belonging to deprived sections including the scheduled castes, scheduled tribes, women, persons with disabilities, etc. pursuing various programs of studies at the University.

### Mission:

To pursue and realise social inclusion and integration of marginalized sections including SC, ST, OBC, women and persons with disabilities (PwD) of the Indian society by identifying and dissuading different types of discrimination that exist in both conscious and unconscious social behaviour. It also aims to contribute for the creation of a society that is free of discrimination and prejudice, and to promote good relations and foster a vibrant human rights culture.

### Vision:

To create and sustain the environment in the university which promotes equal human values while respecting the distinct cultural identities.

### The main objectives of the cell are:

1. To work out suitable programs/ schemes, including Remedial Courses, for improving the academic performance of students from SC, ST, OBC, women and persons with disabilities (whether at undergraduate, postgraduate, PhD or other levels) and/ or to monitor the implementation of such programs/ schemes;
2. To coordinate with government and other funding agencies (including Public Sector Undertakings/ Public Sector Banks) with a view to mobilise financial and other resources required for educational empowerment of the students from marginalized sections.
3. To disseminate the information and act as a counselling-cum-guidance centre for students belonging to the marginalized sections, especially with regard to academic, financial and social matters;
4. To help and develop a cordial inter-personal relationship among students and between teachers and the students from marginalized sections for academic interaction and extra-curricular activities; by sensitising the teaching and other staff.
5. To assist in smooth and efficient running of a Resource Centre which specializes in addressing the needs of PwD in all categories including visual, hearing, orthopaedic, and neurological disabilities.
6. To promote a social and psychological environment to raise awareness on sexual harassment and gender based discrimination against women.



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7. To organize or conduct seminars/ symposia/ workshops/ conferences/ exhibitions/training program, etc. from time-to-time on issues of contemporary significance for empowering, educationally and culturally, students belonging to the marginalized sections.

Specific activities envisaged for the Cell at DTU shall include:

1. Organising expert lectures on awareness regarding Equal Opportunity Cell in DTU
2. Organizing lectures, Seminars, workshops on relevant topics to promote awareness on such issues among students and teaching staff
3. Assisting students from deprived sections, financially for participation in national International Academic Events
4. Organising Remedial Classes, for improving the academic performance of students from deprived sections.
5. Providing help or assistance in mid and end semester examination like writer, additional invigilator etc
6. Counselling and training the deprived section of students to boost their morale, confidence, self-respect and inculcate values
7. Publicity of Equal Opportunity Cell through website, notice board, posters etc.

Remedial classes for the deprived students will be held throughout the semester, as and when required.

#### Officers in EOC:

- |  |                     |
|--|---------------------|
| 1. Prof. Rachana Garg, Professor (Elect. Engg Deptt.)      | Director            |
| 2. Dr. T. Vijay Kumar, Associate Professor (Civil Deptt.)  | Additional Director |
| 3. Dr. Geeta Singh, Assistant Professor (Env. Engg Deptt.) | Assistant Director  |
| 4. Ms. Minni Jain, Assistant Professor (CSE Deptt.)        | Assistant Director  |